

Panduan *Reset Password* Akun Mahasiswa

Langkah-langkah melakukan *reset password* akun adalah sebagai berikut:

1. Akses <https://sso.del.ac.id> sehingga akan muncul seperti gambar dibawah.

The image shows the login page of Institut Teknologi DEL. The background is dark gray with a geometric pattern. At the top, the text "INSTITUT TEKNOLOGI DEL" is displayed in white. Below this, there are two input fields: "Username or email" and "Password". The "Username or email" field contains the text "bps16001". The "Password" field contains seven dots. To the right of the "Password" field is a blue button labeled "Log in". Below the "Password" field is a link that says "Forgot Password?".

2. Masukkan *Username* Anda pada kotak isian **Username or Email** dan **Password** pada kotak Password (saat ini *Username* dan *Password* masih sama).

Seperti contoh gambar berikut ini,

This image is identical to the one above, showing the login page of Institut Teknologi DEL. The "Username or email" field contains "bps16001" and the "Password" field contains seven dots. The "Log in" button is blue and the "Forgot Password?" link is visible below the password field.

3. Klik **Log in**

4. Kemudian, isilah kotak *Email* dengan alamat *email* Anda yang lain, *First name* dan *Last name* Anda. Seperti contoh gambar dibawah ini.

Edit Account

* Required fields

Username

bps16001

Email *

joni.laban@gmail.com

First name *

Jonni

Last name *

Silaban

Cancel

Save

5. Klik *Save*

✔ Your account has been updated.

Edit Account

* Required fields

Username

bps16001

Email *

joni.laban@gmail.com

First name *

Jonni

Last name *

Silaban

Cancel

Save

6. *Account* Anda secara otomatis ter-update di server.
7. Setelah itu, Pilih menu *Password*.
Isilah *Password* dengan *password* sebelumnya dan *New Password*, *Confirmation* dengan *password* baru yang anda inginkan. Isilah Password minimal 9 karakter.

Account

Password >

Authenticator

Sessions

Applications

Change Password

All fields required

Password:

New Password:

Confirmation:

Save

8. Klik [Save](#). Apabila berhasil, akan muncul notifikasi seperti gambar berikut.

✓ Your password has been updated.

Change Password

All fields required

Password: |

New Password:

Confirmation:

Save

9. Lakukan percobaan dengan mengakses web cis atau zimbra dengan menggunakan password Anda yang baru. Semoga Berhasil!

Terimakasih!